

 shstructures limited	OHAS Management System	<b>Privacy Policy</b>		
		Date: June 2018	Revision: 0	Page: 1

SH Structures are committed to complying with the General Data Protection Regulations (GDPR) and the guidelines set out by The Information Commissioner's (ICO) Office to ensure the protection and privacy of information.

#### Personal Information

Any personal information you provide by email or other correspondence to SH Structures Limited such as your name, telephone number, email address and company details may be retained by SH Structures. Any such personal information will only be used internally for purposes directly relating to the subject of the email or correspondence and will not be shared, sold or provided to third parties without your prior consent. Should you not wish any such information to be retained for any reason then please contact us directly with your instructions.

#### Emails

All emails and attachments sent to and from @shstructures.com mail ID's are confidential and may contain material which is the copyright of SH Structures Limited and unauthorised use is prohibited.

Data and information contained in email communications may be privileged and are for the exclusive use of the addressee. If you are not the addressee, you may not use, disclose or copy this communication or its contents. If you have received a communication in error, please contact the sender immediately. It is believed that any files attached to communications are virus free however SH Structures Ltd does not accept liability for any loss or damage that may occur from software viruses. Any views or opinions expressed in individual emails are solely those of the author and do not necessarily represent those of SH Structures Limited.

#### Third Party Sites

Our website or emails may provide links to external websites, SH Structures Limited is not responsible for the privacy practices or content of such websites.

#### Cookies

Our website uses cookies for third party analytical software to enable us to monitor the number of visitors to the website and how it is used during when browsing. If you do not wish to accept cookies, then their use can be disabled on your device

#### Security

We strive to keep the information that you supply secure, please note however, that we cannot guarantee the safety of your information whilst it is being transmitted, transmission of your information is at your own risk as the Internet is not a fully secure medium.

#### Policy changes

By using this website, you agree to accept this privacy policy and are aware that our policy may change with time. Any changes to this policy will appear on our website.



**S J Holden**  
**Managing Director**  
**SH Structures Limited**

**1st June 2018**